



**Wostawea Annual General Meeting**  
**Minutes of April 12, 2012**  
**Kingswood Lodge. 7:10 – 10:15 p.m.**

**PRESENT**

**Executive:**

Raymond Léger	President
Milda Markauskas	Vice President
Robert Morimanno	Treasurer
Bernadet Samulski	Secretary
Eric Luiker	Jackrabbit Coordinator
Laura Dooley	Media and Communications (left early)
Nathalie Comeau,	Coaching Coordinator
Ida Orenbach	Member at Large
<u>Regrets:</u> Andrew McNair	Trails Coordinator
Jarred Dooley	Media and Communications

**Other Members:**

John Ball	<a href="mailto:jball@unb.ca">jball@unb.ca</a>
Cara Bérubé	<a href="mailto:cara.berube@gmail.com">cara.berube@gmail.com</a>
Lise Bleau	<a href="mailto:lise.bleau@gmail.com">lise.bleau@gmail.com</a>
David Colborne	<a href="mailto:dargavels@gmail.com">dargavels@gmail.com</a>
Virginia Cranke	<a href="mailto:vwcranke@rogers.com">vwcranke@rogers.com</a>
William Cranke	<a href="mailto:vwcranke@rogers.com">vwcranke@rogers.com</a>
Jason Crawford	<a href="mailto:gin@crabbemountain.com">gin@crabbemountain.com</a>
Eric Hadley	<a href="mailto:ehadley@nb.sympatico.ca">ehadley@nb.sympatico.ca</a>
Jane Hadley	<a href="mailto:ehadley@nb.sympatico.ca">ehadley@nb.sympatico.ca</a>
Stephen Hamel	<a href="mailto:stephenhamel22@gmail.com">stephenhamel22@gmail.com</a>
David Kersey	<a href="mailto:dkersey@bellaliant.net">dkersey@bellaliant.net</a>

**1. Opening Remarks**

Raymond Léger, the president, welcomed all those in attendance and called the meeting to order.

**2. Adoption of Agenda**

The following additions to the agenda were agreed upon:

- Communications Report to be added before the Treasurer's Report;
- Adult ski camp to be discussed with item 8, "Adult Lessons;"
- Joint training with the Oromocto Biathlon Club, to be discussed under "New Business."

**Moved** by Eric Hadley and seconded by Eric Luiker that the agenda be adopted with additions as noted.

Motion Carried

### **3. Minutes of April 12, 2011 General Meeting**

It was noted that the end of item 8 should read: “. . . stickers were handed out to everyone attending the **DNTL**” rather than **AGM**

**Moved** by Virginia Cranke and seconded by Eric Luiker that the minutes as corrected be adopted.

Motion Carried

### **3. Adoption of New Constitution and Rescinding of the Old Constitution**

Raymond Léger introduced the new constitution. He explained that the old constitution was not being followed and there was scant record of any formal amendments made to the Constitution. Little power was given to the Executive as the Constitution required general meetings to decide program and budget. However, in recent years all major decisions have been made by the Executive. This new Constitution reflects this practice. Raymond then outlined the new document pointing out what had essentially remained the same, what had changed and what new matters were added.

#### **Discussion**

- It was suggested that the new Constitution be posted on the Club’s website.
- The requirement for a legal overview was raised. If Wostawea is incorporated, then there are a few specific requirements for the Constitution that have to be followed. The Club does report annually to Service New Brunswick, but it is uncertain if Wostawea is actually incorporated as a non-profit organization. The pros and cons of incorporation were mentioned. Limitation of liability was one of the advantages; the extra work for reporting was among the disadvantages.
- A few minor changes were proposed to the Constitution. These are indicated in the attached document.

**Moved** by Eric Luiker and seconded by Nathalie Comeau that the Constitution as circulated and modified be adopted.

Motion Carried.

**Moved by David** Colborne and seconded by John Ball that old Constitution is rescinded.

Motion Carried

### **4. Membership Report**

Robert Morimanno presented the report on membership. The report is attached. As of April 6, there were 593 members registered in Wostawea. Robert spoke about the new on-line registration and its benefits and the fact that 49 % of the people registered on line. The cost to Wostawea was \$739.

## **Discussion**

- A question was raised about why Wostawea does not require everyone to register on-line. The pros and cons were discussed with the understanding that next year on-line registration, without necessarily on-line payment, would be available at the open house.
- A vote of thanks was extended to Robert for the work he did on the online system and setting up the data extraction.

**Moved by** Robert Morimanno and seconded by and Lise Bleau that the Membership Report be accepted.

Motion Carried

## **5. Para Nordic Report**

Milda Markauskas presented a report on the Para Nordic program. The report is attached. Shane Dunnett, a member supported by the Club, won 3 silver medals at the Cross Country Canada National Para Nordic championships. Milda indicated that she would like to have Shane Dunnett, put on some demonstrations to encourage other people with disabilities to participate in the sport.

### **Discussion**

- Nathalie Comeau suggested that we should try to get some media attention for accomplishments such as these.
- Lise Bleau indicated that Stan Cassidy Rehab Centre organises demonstrations in various sports and this might be a venue for Shane Dunnett.

Moved by Milda Markauskas and seconded by Eric Hadley that the report be accepted.

Motion Carried

## **6. Jackrabbit Program Report**

Eric Luiker presented that report. The report is attached.

**Moved by** Eric Luiker and seconded by Milda Markauskas that the report be accepted.

Motion Carried.

A vote of thanks was extended to Eric Luiker for his work in running the program.

## **7. Loppet Report**

Raymond Léger reported about the Loppet. Nick Russon coordinated the Loppet. The good weather and the largest number of volunteers ever for this event made his Loppet a great success. Unfortunately, there were very few participants from other clubs. Raymond suggested that Wostawea do more to promote the event at other Clubs.

**Moved by** Raymond Léger and seconded by Eric Hadley that the report be accepted.

Motion Carried

## 8. Adult Lessons Report

As David Palmer, who coordinated the adult program was absent, Eric Luiker reported on David Palmer's behalf. About 30 adults participated.

Mary Murdoch coordinated the adult ski camp, "Nordic Trackers" which was held February 24 and 25 at Kingswood. Saturday was devoted to skate skiing in which 29 skiers participated. Sunday was devoted to classic skiing in which 28 people participated. Louise Leblanc and Lise Beattie, both from Charlo were the coaches for this year's camp. Although conditions were iffy, Rex Boldon provided great grooming which assisted greatly in the instruction. There was good feedback on the coaching and facilities and most participants felt that they benefitted from the Camp.

Eric suggested that adult lessons should be limited to beginning learners in the sport in order to not overburden the limited coaching availability. Ski camps and half day clinics could be used for improvement of experienced skiers' techniques.

Wostawea should request more money from Cross-Country New Brunswick (CCNB) to cover coaching expenses. Coaching costs this year included \$500 for honoraria and \$1,100 to cover coaches' expenses.

**Moved** by Eric Luiker and seconded by Virginia Cranke that the report be accepted.

Motion Carried

## 9. Trails Report

Andrew McNair submitted the attached report. Robert Morimanno presented it to the meeting on Andrew's behalf. The work by the groomers was greatly appreciated. They were given sunglasses and treated to a dinner by the Club.

This year the groomers received the City of Fredericton's "unsung hero" awards for all the volunteer work they do to keep the Club Trails, which are open to the public, in good condition.

### Discussion

- Trail entrance at Kingswood by the dumpsters is ugly. Could we move this? There are now two potential starting points – the Lodge and the one by the dumpsters. The latter will be an area of transition as this is the location where the hotel complex is being planned. The Club is discussing with Kingswood the establishment of a proper trail head once the hotel is completed.
- There was a suggestion to seek money from the Capital Region and from Sport NB

A vote of thanks was extended to the groomers.

**Moved** by Robert Morimanno and seconded by David Colborne that the report be accepted.

Motion Carried

## Communications Report

Laura and Jared Dooley submitted a report, which is attached. As they were unable to attend the meeting, Milda presented it on their behalf.

### Discussion

A suggestion was made to use Facebook more to update trail conditions.

**Moved** by Milda Markauskas and seconded by Nathalie Comeau that the report be received.

Motion Carried

## 10. Treasurer's Report

Robert Morimanno presented the attached report. A big expense was incurred this year for the purchase of a container to act as shelter for the Club's equipment.

**Moved** by Robert Morimanno and seconded by William Cranke that the report be received.

Motion Carried

## 11. Election of New Executive

Position	Person	Term Ending	Nominated / Confirmed for Second Year By
President	Milda Markauskas	2014	Jane Hadley
Vice President^		2013	
Treasurer	Robert Morimanno	2013	Lise Bleau and John Ball
Secretary	David Colborne	2014	Milda Markauskas
Trail Coordinator	Andrew McNair	2013	Lise Bleau and John Ball
Jack Rabbit Coordinator	Nathalie Comeau	2014	Jane Hadley
Communications Coordinator	Jarred Dooley	2013	Lise Bleau and John Ball
Competition Coordinator	John Ball	2014	Eric Luiker
Instruction Coordinator*		2014	
^ There were no nominations or volunteers for this position. It will have to be filled by Executive appointment. *Jane Hadley nominated David Palmer for this position. However, David Palmer was not present and his willingness to serve in this position needs to be confirmed.			

As none of these positions was contested, the election of the Executive was by acclamation.

## **12. History of Wostawea**

Raymond Léger, a historian by training, has undertaken to write the history of Wostawea and hopes to finish a small book (hard copy and digital copy) this Fall. He is seeking a sponsor for the publication. He has started to do interviews with former active members and has already interviewed Margaret and Angus Hamilton. He has also collected various materials, poster, etc. and found a 1979 video of a marathon in the archives. Raymond shared some of his more interesting findings..

### **Discussion**

- As next year will be the 40<sup>th</sup> anniversary of the Club, it was suggested that there be a display of some of the materials that have been collected at the Open House.

## **14. New Business - Joint Training with the Oromocto Biathlon Club**

Lise Bleau presented information on the program of the Oromocto Biathlon Club. As the Oromocto Club is having difficulties finding coaches for the skiing component, she proposed that the skiing component be done by Wostawea. In return, training in the shooting component would be available to anyone from Wostawea who wanted it.

It was agreed that the two Clubs meet to work out a way for shared training.

## **15. Closing**

### **Information:**

- Milaine Thériault, a former member of the NB Team, the National Team and an Olympic Competitor in cross country skiing will be inducted into the New Brunswick Sports Hall of Fame on June 9<sup>th</sup> at the Fredericton Motor Inn.
- George LeFeuvre, a Club member, is being inducted into the NL Sports Hall of Fame this month.

Raymond Léger thanked everyone for their support during his terms as president.

On behalf of Wostawea, Milda Markauskas extended a vote of thanks for all the years of service Raymond rendered to Wostawea.

## **16. Adjournment**

Moved by David Colborne that the meeting be adjourned.

Motion Carried

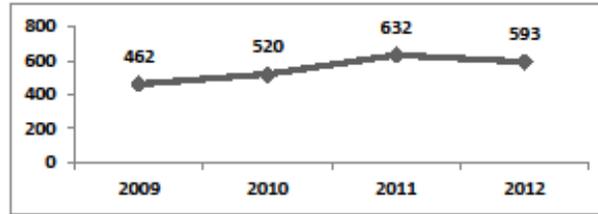
# Membership Report



## Wostawea Membership Report For the year ended May 31, 2011 (as of April 6th 2012)

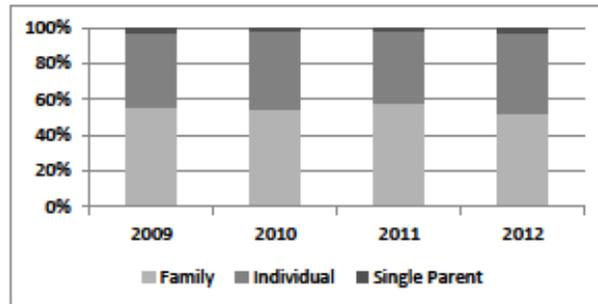
### Total Members

2009	462
2010	520
2011	632
2012	593



### Membership Type

	Family	Individual	Single Parent
2009	120	89	7
2010	139	112	3
2011	173	120	4
2012	153	129	9



### Registration Method

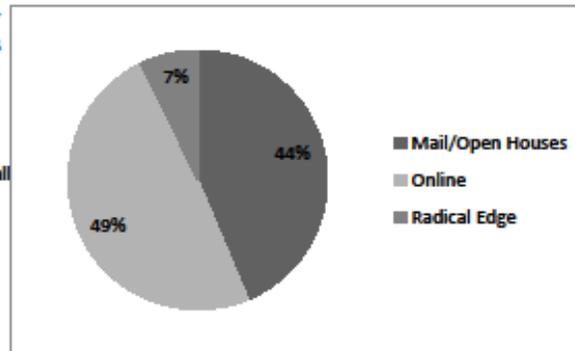
Mail/Open Houses	127
Online	143
Radical Edge	21

### Online (Zone 4) Benefits:

- Self-registration for Membership
- Populating Membership database automaticall
- Maintain Membership email list
- Generate reports (lessons, volunteers, etc)
- Receipts automatically generated

### Online (Zone 4) Costs:

- \$739 administration costs



### To Improve On Next Year:

- Membership Tag

## **Wostawea Para-Nordic report 2011-12**

This was a roller coaster year for the para-nordic program: it had its ups and downs and ups! The year started off well: Terry Lavoie, who recently moved back to NB from Alberta, and is a certified coach, agreed to be Shane Dunnett's coach. Shane and Terry were able to travel to a para-nordic development camp at Mont Sainte Anne in early December. And after much delay, in early December, Shane finally got his new, custom-built sit-ski, funded by a grant from the provincial government.

The plan was for Shane to compete in the World Cup Races in late Jan in Wisconsin, but the snow did not fall until mid- Jan. And Shane not having had any practice time on his new sit-ski, decided to concentrate on competing in NB and Quebec and not go to the World Cup Races.

As the snow began to fall, Shane trained with Terry and did compete in several loppets, including the Fredericton loppet. Shane and Terry traveled to Mont Saint Anne again in March to compete in the CCC National Championships, where Shane won three silver medals. We are very proud of how well Shane did at the Nationals. During this competition, Terry was able to meet with other coaches and is working towards getting certified as a para-nordic coach.

I have to thank Terry Lavoie for all his work on the para-nordic program this year, especially since I was out of town for the whole season. He did a great job.

All the expenses of the para-nordic program this year were covered by a grant from the provincial government, as well as funding from CCNB, CCC, and the Canadian Paralympic Fund. Thanks to Wostawea for \$300 assistance for Shane to attend the Nationals in Quebec.

Special Thanks to the Maritime School of Forest Technology for plowing out both of the handicapped parking location to the UNB woodlot. This was a great help to Shane.

### **Future plans:**

Shane Dunnett is now well-equipped with his new sit-ski and has Terry Lavoie to help with his coaching. Next year, we hope to expand the para-nordic program. We would like to hold some demonstration events and have Shane introduce the sport to others who would benefit from being active in the winter months. We will continue to support Shane in his quest to be a top para-nordic skier and Terry on his path to become a certified para-nordic coach.

prepared by Milda Markauskas for AGM April 12, 2012

## Wostawea Jackrabbit Program – 2012 – Report for AGM

**Jackrabbit Co-ordinator** – Eric Luiker, **Senior Coach** – Nathalie Comeau

### **Coaches and assistants**

*Bunnies* – Shelley Pronk (HC), Steve MacBeth, Anna Healey

*Level 1* – Ida Orenbach (HC), John Sinclair, Suzanna Vietinghoff

*Level 2* – Liz Smith (HC), Toon Pronk

*Level 3* – Eric Luiker (HC), James Watmough, Kevin Watmough

*Level 4* – Laura Dooley (HC), Robert Morimanno

*Track Attack* – Nathalie Comeau (HC), John Ball, Alexs Phillips

*Arctic Hares* – Jessica Dahn (HC), Brian McKeown

**Jackrabbit Enrolment** (including bunnies, track attack and arctic hares) - 83

### **Summary of key activities for the 2012 program year**

Even though we did not have much snow in late December/January this year, we managed to only have one cancellation, the very first week of the program. We were able to continue the rest of the program without delays, until our final ski date of March 3.

### **Jackrabbit, Track attack and Bunnies**

- Total of eight ski sessions including Fun Day, We had one session at Killarney Lake, day before the loppet, well attended
- Good team of coaches, were able to have at least two coaches/group for most Saturdays
- Many Jackrabbits attended the Loppet
- Small group of Jackrabbits and coaches (19 in total) travelled to Charlo for NB Sprint Championships. Group did well, winning several medals.
- Great Funday, snow conditions were perfect, and the coaches were very active in coming up with some great ideas/activities for the day.
- Moved the Potluck/Award ceremony to the evening, at Kingswood Lodge. We held our award ceremonies, along with raffle draws, and hired band (George St. Blues project). All feedback indicates that this was a success and that we should continue this trend.
- Robert Morimanno and Laura Davey initiated a warm up with music, which became a staple of our Saturday morning sessions. We hope that this continues in the future.
- Wostawea purchased sunglasses and toques for all the coaches, as a thank you for the many years of the coaches volunteering their time for the club.
- Nathalie Comeau arranged for a backcountry ski trip to Kouchibouguac National Park.

### **Arctic Hares**

- Jessica Dahn was leading this group, trying to get the older youth out skiing. Unfortunately the weather wasn't co-operative, and many of the older skiers did not attend on a regular basis, and the group lost some momentum.

- For next year, plan to start up a “Racing Team” and get more kids, and adults involved in this program. Activities to start in the summer of 2012

Overall, another great season for the Wostawea Jackrabbit Program, and we hope this continues on for the 2013 year.

Eric Luiker, Jackrabbit Program Co-ordinator

## **Wostawea Trails Report – Presented to 2012 AGM, April 11, 2012**

The first and most important item for this report is a huge thank you to the volunteers who made this season of skiing possible. With the late arrival of snow, only sporadic storms, and an early finish to the season the skiing would not have been as good as it was this year without the truly amazing work of Rex Boldon, Norman Siebrasse, and Bob Matthews. Thank you for keeping the UNB Woodlot Trails and Kingswood Trails in the amazing shape that you did. I would also like to recognize the ongoing efforts of the City of Fredericton in maintaining the trails at Odell Park and Killarney Park. These two venues play an integral role in Wostawea Club activities.

I would also like to thank Brian Johnson and the staff at Kingswood for your continuing willingness to work with the club to expand and enhance the trail network at Kingswood; which has now essentially become a natural extension of the UNB Woodlot trail system, to which we owe a thank you to Jasen Golding at UNB for the continuing relationship we have established to make that trail system possible.

Fall trail maintenance days were a big part of what took place this year with respect to the club trails. The trail days that we had before snow were well attended and made the lives of the groomers easier, and skiing better, by widening trails and cutting overgrown areas of trails. There was also the addition of the now named, Stonehinge trail at Kingswood, which added a nice additional loop to that trail network. Thank you to everyone who came out and helped at any of the trail days last fall. Watch for info on trail days this coming fall.

This season we were pleased to add trailhead banners to the Kent road entrance to the UNB Woodlot and at the trailhead at Kingswood. These worked well to put the official Wostawea stamp on the trails that members can be proud of, and also helped in identifying the trails as 'ski only' trails in an effort to protect the efforts of the groomers from 'non skier' traffic. We also added more permanent signage to the Kingswood trails. Another integral part of the groomer's efforts that was added this season was a storage container for the snowmobile and grooming equipment. This storage container was put at Kingswood and has made accessing and storing the equipment much simpler for the groomers; in turn making grooming time quicker and less hassle. Happy groomers make for good skiing conditions!!

A small group of us met recently to discuss the future of the Wostawea trail system. We will be developing one map to include both UNB and Kingswood Trails. The hope is to have this map ready for the 2012-2013 season and to have it include 'proposed trails' as well. The trails we currently have, constitute a solid trail network, and with only a few more 'proposed trails' to be developed in the next 3-5 years we feel that we will have one of the best trail networks in the province.

Thanks again to everyone involved in making the skiing as great as it was this past season. See you in the fall.

Respectfully submitted,

Andrew McNair

## Communications Report 2012

### Activities:

- Creation and monitoring of a Facebook page
- Two promo events at the Boyce Farmer's Market
- Liaison with Radical Edge
- Input re: Wostawea Branding
- Advertising for Wostawea events throughout the city and using various mediums (e.g. kijiji, flyers, facebook, dites-le a vos amis etc)
- Liaison with sponsors for raffle at our Apres-ski

### Future Directions:

- Liaison with Radical Edge at the beginning of the year for any donations/help (so as not to request articles throughout the year or duplicate requests)
- Better, more innovative promotion and partnerships with our sponsors (hopefully using video, youtube, demonstrations etc)
- Increase public awareness/education re the club and the sport through more visibility in the community (e.g. the market, other sport venues, appropriate situations).
- Explore membership and equipment options for university/college demographic
- Improve event communications and promotion
- Better translation of all promotional material!

Hopefully this will all aid in increased memberships and more fun for all!!

Cheers!

And see you all next year!!

Laura and Jared Dooley

# Financial Report

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**Wostawea**  
**Statement of Revenues and Expenses**  
**For the year ended May 31, 2012**  
 (as of April 6, 2012)

	Year 2011-12				Year 2010-11
	Ordinary	Clinic	Loppet	Lessons	Total
<b>Revenues</b>					
Membership	\$13,204.00			\$ 13,204.00	\$10,830.00
Donations	\$ 1,778.60			\$ 1,778.60	\$ 3,119.00
Lessons			\$ 2,940.00	\$ 2,940.00	\$ 3,885.00
Branding	\$ 625.00			\$ 625.00	\$ 3,374.01
Paranordic				\$ -	\$ 1,391.20
Party	\$ 545.00			\$ 545.00	\$ 834.00
Loppet			\$ 1,345.00	\$ 1,345.00	\$ 264.00
Youth			\$ 0.00	\$ -	\$ -
Clinic		\$3,235.00		\$ 3,235.00	\$ 3,005.00
<b>Total</b>	<b>\$18,152.60</b>	<b>\$3,235.00</b>	<b>\$ 1,345.00</b>	<b>\$ 2,940.00</b>	<b>\$ 23,872.60</b>
					<b>\$28,702.21</b>
<b>Expenses</b>					
Trails/Grooming	\$ 1,786.91			\$ 1,786.91	\$ 1,265.01
Membership	\$ 5,573.67			\$ 5,573.67	\$ 3,233.70
Lessons			\$ 1,973.70	\$ 1,973.70	\$ 2,706.10
Branding	\$ 2,447.42			\$ 2,447.42	\$ 4,168.50
National Comp	\$ 300.00			\$ 300.00	\$ 1,000.00
Equipment	\$ 6,960.05			\$ 6,960.05	\$ 4,173.28
Loppet			\$ 1,979.68	\$ 1,979.68	\$ 341.97
Paranordic				\$ -	\$ 1,780.67
Coaching			\$ 2,703.96	\$ 2,703.96	\$ 420.00
Party	\$ 1,384.26			\$ 1,384.26	\$ 735.33
Youth			\$ 1,496.50	\$ 1,496.50	\$ 426.22
Clinic		\$3,959.34		\$ 3,959.34	\$ 2,778.56
Correction				\$ -	\$ (133.41)
Misc	\$ 200.44			\$ 200.44	\$ 514.84
<b>Total</b>	<b>\$18,652.75</b>	<b>\$3,959.34</b>	<b>\$ 1,979.68</b>	<b>\$ 6,174.16</b>	<b>\$ 30,765.93</b>
					<b>\$23,408.77</b>
<b>Surplus/(Deficit)</b>	<b>\$ (2,500.15)</b>	<b>\$ (724.34)</b>	<b>\$ (634.68)</b>	<b>\$(3,234.16)</b>	<b>\$ (7,093.33)</b>
				<b>\$ (7,093.33)</b>	<b>\$ 3,293.44</b>

**Adjusted after container purchase \$ (794.33)**



## CONSTITUTION

As Adopted at the AGM on April 12, 2012

### ARTICLE I - NAME

The name of this organization is Wostawea Cross Country Ski Club.

### ARTICLE II - OBJECTIVES

To promote and encourage cross country skiing in the Fredericton area.

To provide and develop trails for the enjoyment of cross-country skiing, both recreational and competitive, and to organize programs of instruction and events for the benefit and enjoyment of members and others interested in cross country skiing.

### ARTICLE III - MEMBERSHIP

The members of this Club are those who have registered and paid their membership fees.

There shall be three classes of membership:

- 1) Individual membership
- 2) Family membership.
- 3) Single parent membership

### ARTICLE IV - DUES

1. Dues for any year are payable on or before May 31 of that year.
2. New members joining after May 31 in any year shall be paid-up members until the end of May in the following year.

## ARTICLE V – EXECUTIVE

1. The Executive of this Club are a President, Past President, a Vice-President, a Treasurer, a Secretary, a Trail Coordinator, a Jack Rabbit Coordinator, a Communications Coordinator, a Competition Coordinator and an Instruction Coordinator.
2. The term of office shall be two years starting at the spring annual general meeting.
3. The Executive shall meet at the call of the Chairperson.
4. A quorum of the Executive is the Chair person and three other members and any decision shall be made by the majority of those present and voting. The executive shall be responsible for long-range planning and other duties as directed by the Annual meeting.

## ARTICLE VI - DUTIES OF THE EXECUTIVE

1. The President shall preside at all meetings of the Club and the Executive. He/she shall administer the affairs of the Club. He/She appoints committees and delegate chairperson of committees. The President shall appoint another executive member to fulfill the duties of any executive other than the President in the event of the inability of that executive member to act due to absence, illness or any other reason, In the event an office becomes vacant the Executive may appoint any member to fill the office for the unexpired portion of that term. The President shall be the liaison person with Cross Country N.B. and Cross Country Canada.
2. The Vice-President shall be responsible for long-range planning and other duties as delegated by the Executive. In the event of the inability of the President to act due to absence, illness or any other reason, the vice-president will act as President. In the event of the President being unable to complete his term in office, the Vice-President shall succeed as President for the remainder of the term.
3. The Treasurer shall keep records of all finances of the Club and is responsible for the collection of the annual dues and the issuing of confirmations of membership cards. He/she shall pay all bills approved by the Executive and shall submit regular reports of income and expenditures to the Executive and to the Annual meetings of the organization. The Treasurer shall prepare at the end of each financial year, a Statement of Revenue and Expenditure for the year.
4. The Secretary shall keep minutes of all meetings of the Club and of the Executive, and take care of correspondence. The secretary is responsible for safeguarding Club records.

5. The Trail coordinator shall be responsible for coordinating the grooming and maintenance of the Wostawea trails. He/She will be the liaison with the owners of the lands on which trails are situated.
6. The Competition coordinator shall coordinate competitions and a loppet for members and other interested skiers. He/she shall remain informed of competitions and loppets in other areas and communicate this information to members. Furthermore he/she shall be responsible for coordinating the coaching and supervision of Club members entered in competitions.
7. The Jack Rabbit coordinator shall organize instruction for Jack Rabbits participants and shall be in charge of recruiting coaches for this program.
8. The Instruction coordinator is responsible for all instructional programs except Jack Rabbit. He/She will be responsible for getting coaching clinics or sending coaches to clinics.
9. The Communication coordinator shall be the primary contact with the media to promote the objectives of the Club. He/She will be responsible for the promotion of the Club. He/She is responsible for liaison with sponsors of the Club. He/She shall from time to time organize social activities for the enjoyment of members. During the ski season he/she shall regularly produce and distribute messages to members describing the planned and past activities of the Club and items of general interest to members.
10. A member of the Executive shall be a member ex-officio of all committees appointed by the President.
11. The Executive shall establish programs, the budget and dues for the year. The Executive shall determine all policies and practices not set forth in the constitution and shall authorize and approve expenditures by the Treasurer.

## ARTICLE VII – GENERAL MEETING S

1. The Club shall meet in an Annual General Meeting at the call of the President once before April 30 in each year for the purpose of electing the Executive of the Club. The Executive shall report on the activities of the Club at the Annual General meeting.
2. Notification of the Annual General Meeting shall be made at least two weeks prior to the scheduled meeting date.
3. A quorum for the Annual General Meeting is eight members and any decision shall be made by a majority of those present and voting.
4. In order to run for a position on the Executive and vote at a General Meeting a person has to be the age of majority.

5. Elections of the President, the Secretary, Jack Rabbit Coordinator, Competition Coordinator and Instruction Coordinator shall be elected in even years. Elections of the Vice-President, Treasurer, Trail Coordinator and Communication coordinator shall be elected in odd years.

6. A General Meeting may be called sixty days prior to the spring meeting or sixty days after the spring meeting. In order to call for such a meeting, ten members of the Club will have to submit a request in writing to the Executive.

### ARTICLE VIII - AMENDMENTS TO CONSTITUTION

Any proposed amendment to the constitution must contain the signature of a member and must be submitted in writing to a member of the Executive, whence it shall be placed by that member on the order of business of a meeting of the Executive. The amendment shall be submitted thirty days before the meeting. The Executive shall make available copies of any proposed amendment to all members of the Club.

The Constitution may be amended by a decision made by two-thirds of the members present and voting at a general meeting if notice has been given to all members that the proposed amendment will be voted upon at that meeting.

### ARTICLE IX – CROSS COUNTRY N.B., CROSS COUNTRY CANADA

The Wostawea Cross Country Ski Club shall be a member of Cross Country N.B. and Cross Country Canada.

### ARTICLE X - FINANCIAL YEAR

The financial year of the Club shall go from June 1 of one year to May 31 of the next.